

April 2026 Application Instructions

1. School Information

Address: GAG Japanese Language Institute
 2-11-2 Sanno Hakataku Fukuoka City, 812-0015, Japan
 Tel:+81-92-260-9692 Fax:+81- 92-260-9693
 Business hours : 9 : 00~17 : 30 (Except Saturdays, Sundays, and holidays)
 E-mail: info@gag-japan.co.jp
 URL: <http://www.gag-japan.co.jp>
 Teams : gag-japan
 Facebook: <https://www.facebook.com/gag.jp/>

2. School history

Founder: Hashino Nobuo Principal: Nguyen Duy Anh
 2013/12 Establishment 2015/04 School Opening (Capacity=100)
 2017/10 Capacity change (Capacity=150) 2018/10 Capacity change (Capacity=225)
 2020/07 Capacity change (Capacity=320) 2023/04 Capacity change (Capacity=360)
2025/04 Capacity change (Capacity=520)

Present courses, date of entrance

Regular Course	Purpose	Term of Enrollment	Term of Graduation
2 years	The goal is to go to Graduate school, University, Vocational school or Employment in Japan	April	March
1year 9months		July	
1year 6omtnhs		October	
1year 3months		January	
1year		April	

3. Qualifications for Admission

Application to our school should meet all of the following conditions.

① Student's intention to study and ability

- 1) The student who has clear objective towards Japanese language study and who has intention to continue.
- 2) Have Japanese language ability equivalent to Level N5 of the JLPT, or ②Have studied Japanese as a second language for more than 150 hours at a university, vocational school, high school or Japanese language school.
- 3) Student must pass our school selection test.
- 4) One who can obey the Japanese law and rules of GAG Japanese language institute.

② Student's personal history

- 1) Have completed, or be about to complete 12 or more years of compulsory education at the time of application.
- 2) One who has a permission granted or expected to get permission from the immigration going through legal procedures.

③ Ability to pay One who has financial guarantor having sufficient money to pay the expenses.

4. Selection of applicants

Learning status in his/her home country, academic investigations, selection of documents, investigation of intention of bearing expenses, interview tests.

5. Course information

Name of Course Regular Course	Entrance time	Admission period	Applying to the Immigration Office	Certificate of Eligibility Application Result
2years	April	End of October	End of November	Late February
1Year 9 months	July	Middle of February	Middle of March	Late May
1Year and 6 months	October	End of May	Early June	Late August
1Year 3 months	January	End of Augu	Early September	Early November
1Year	April	End of October	End of November	Late February

6. School fee and payment period

Expense items	School fees				
	1 st Year	2 nd Year			
Course	All course	2year	1year 9months	1year 6 months	1year 3months
Application fee	40,000	---	---	---	---
Entrance fee	60,000	---	---	---	---
Tuition fee	650,000	650,000	487,500	325,000	162,500
Textbooks Activity fees	80,000	80,000	62,500	40,000	225,000
Insurance (during the period of study)	6,000	---	---	---	---
Total	836,000	730,000	550,000	365,000	185,000
Grand total(1 st and 2 nd year)		1,566,000	1,270,000	1,195,000	1,015,000
Payment deadline:	From after received COE to 1 month before enrollment	1 st end of Feb 2 nd end of Aug	1 st end of May 2 nd end of Aug	1 st end of Aug	1 st end of Aug

<Notice>

1. Usually, as per the school principals we don't refund the already paid amount to our school but if there is a clear purpose of declining to withdraw his/her application, then except application fee and entrance fee we do refund of remaining amount.
2. If the student's application for the foreign study is not approved by the ministry of foreign affairs then we do refund of entrance fee, tuition fee, textbooks and activity fees.
3. If the student gets tuition exemptions then deduct the amount of exemption from the total amount and pay the remaining amount.
4. Students have to pay the insurance fee to get prepared for the compensation of the traffic accidents. The insurance fee is about 6,000 yen during the studying period.
5. Bank transfer is the only payment method we accept. Payment in cash is not basically approved.

7. Student Dormitory

Expenses	price
Schol fees	836,000
Dormitory fees	208,000
Others (mattress , stamp)	9,000
Total	1053,000

- Location: about 5~15 minutes from school by bicycle
- Facilities: Air conditioner, Kitchen, Refrigerator, Microwave, Rice cooker, Curtain, Free wi-fi, toilet, and bathroom
- Before entering the dormitory, the six months' rent must be paid and after 6 months pre-payment of each month should be done. Leaving within a half year is not accepted.
- All the new students as per the school's principle have to stay in dormitory. After entering to dormitory, leaving the dormitory before six months will not be approved.
- Entrance fee: 38,000 yen
- Dormitory monthly rent per person fee: 25,000 yen (Utility bills "water bills, electricity bills, and gas bills "are not included.)
- Security deposit: 20,000 yen, (If there are no problems in the room, we refund the whole security deposit.)
- A prior application for the dormitory will lead to the buying of mattress easily. The price is about 8,500yen. It depends on a market price.

8. Student Life

Events : extracurricular lesson, seasonal events, events for the purpose of international exchange

Consultation : consulting about entrance into universities or graduate schools, daily life, part-time job

Part time job: After receiving permission from the Immigration Bureau for activities other than the status, can do in the range of 28 hrs./week (on long vacation 8 hrs./day)

Facilities : free rent of books in library, free use of internet PC

Living expenses : For a common people living expenses per month :(e.g.) 80,000 yen
in details room rent 30,000yen, food 30,000yen, mobile phone 5,000yen, utility cost 5,000yen, others 10,000 yen

9. Application Procedure

Step	period	Data	Important Notice
1	Late July ~ Late September	Selection of documents and interview	Paper screening、Written Examination、Interview will be held
2	End of October	Preparation of application documents	Prepare the documents necessary for the application and send them to GAG by the deadline
3	Middle of November	Applying for the Certificate of Eligibility	Submission of the documents of the applicants to Immigration Bureau and applying for the Certificate of Eligibility.
4	Late February	Issuing of Certificate of Eligibility	As the Immigration Bureau issues, the certificate of eligibility, our school will send it via e mail.
5	Beginning of March	Payment of amount, Sending of Certificate of Eligibility	When the Immigration office grants the application, the certificate of eligibility will be sent directly to the school. Then the administration office will send it to the guarantor, an agent or subcontracted agencies abroad after confirming the payment of tuition.
6	March	Applying for visa and Obtaining a visa	Applicants need to apply for a visa, attaching a certificate of eligibility, the letter of acceptance and a passport at the Japanese Embassy or Consulate in their home country. It usually takes one to three weeks to process the application documents.
7	Beginning of April ~ Middle of April	Fixing of departure day, arranging of airport, Arrival at Japan / moving in dormitory	The validity period of the certificate of eligibility is three months after the date of issue. Students are expected to arrive in Japan while the certificate is still valid. In the case the students arrive at Fukuoka Airport on the designated day by us , we will go there to pick him /her up.
8	Middle of April	Enrollment Orientation, written examination, Class Begins	We will give an orientation for conveying our educational policy and our school rules. Students will take the placement test and divided into classes.

10. Documents Relating to Applicant

No	Documents	School form	Original	Copy	Translation
1	Identity Document.	Copy of Passport (for applicants with passports)		●	
		Copy of identification card		●	●
2	6 Photographs (4.0cm high × 3.0cm wide) within 3 months ※if possible, with his/her collared jacket		●		
3	Application Form	●	●		
4	Statement of the reason for study in Japan (fill in application form)	●	●		●
5	Proof of graduation (or prospective graduation) from last school (original)			●	●
6	Transcript of final education			●	
7	Certificate of enrollment (if currently attending school)		●		●
8	The certificate of Japanese language ability (above JLPT N5 or NAT-TEST, Jcert, Top-J, JLCT)			●	
9	Certificate of learning Japanese for more than 150 hours.		●		
10	Certificate of Employment (If applicant are currently employed.)		●		●

11. Documents relating to Financial Guarantor

* For guarantors sending money to Japan from abroad

No	Documents	School form	Original	Copy	Translation
1	Statement of Financial Support	●	●		●
2	Copy of Passport or Copy of Identity Document			●	●
3	A certificate of the balance		●		●
	Record of deposits and withdraw for last 1 year (or copy of bankbook)		●		
4	Certificate of Annual Income for last 1 year		●		●
	Certificate of tax payment for last 1 year		●		●
5	Proof of occupation.	For employees, a Certificate of Employment.	●		●
		For self-employed persons, a Business Registration Certificate etc.	●		●
		In some cases, the business license of an affiliated company may be required.	●		●
6	Proof of financial guarantor's relationship to applicant. (Copy of family register or official certificate of family relationship.)		●		●

14. For guarantors living in Japan

No	Documents	School form	Original	Copy	Translation
1	Statement of Financial Support	●	●		●
2	Certificate of balance(original)		●		
3	Proof of financial guarantor's relationship to applicant. (Copy of family register or official certificate of family relationship.)		●		●
4	Proof of occupation. (For employees, a Certificate of Employment. For self-employed persons, a Business Registration Certificate etc. In some cases, the business license of an affiliated company may be required.)		●		
5	Certificate of tax payment. (Issued by the tax office with record of annual income.)		●		
6	Certificate of residence or Alien Registration Card			●	